



*We Serve*

*Louth & District Lions Club*

*District 105E*

Louth and District Lions CIO  
C/O 7 Saxon Way  
Louth  
LN11 9FH

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29<sup>th</sup> January 2026

Dear Stall Holder

Following on from the good work by Louth Action Group and particularly by Jerry Dales and Mike, Louth and District Lions are delighted to take on the organisation of the Louth Christmas Market in 2026.

**Christmas Market – Sunday 29<sup>th</sup> November 2026**

**Timetable**

Invitation emails sent to applicants by	<b>20th February 2026</b>
Completed application forms to be received by	<b>20th March 2026</b>
Notification of application result emailed to all applicants by	<b>31st March 2026</b>
Payment by	<b>30<sup>th</sup> June 2026</b>
Photo-copy of public liability insurance by	<b>31<sup>st</sup> August 2026</b>
Completed and signed risk assessment forms by	<b>31<sup>st</sup> August 2026</b>
Stall & site plan posted to traders by	<b>9<sup>th</sup> November 2026</b>

**Trading Terms**

All council stalls have boards that cover 10 feet x 4 feet.  
No stall fees will be refunded within 21 days of the event day.  
All generators must be of the silent type, noisy generators will not be allowed & positioned to the **side** of the stall/trailer and not on the footpath.  
You **must** book extra footage for stock displays and generators outside the stall area if you have a council stall.  
When using your own stall/trailer you **must** book footage for tow bars, generators, and extra displays.

**10 feet ELDC stall**

**Space for traders own stalls or trailer PER FOOT**

Non Food & Drink	Cold Food & Drink	Hot Food & Drink	Non Food & Drink	Cold Food & Drink	Hot Food & Drink
£75.00	£95.00	£140.00	£7.50	£9.50	£14.00



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### Hire contract conditions – legal liabilities and mandatory Obligations

Every stall/site hirer must-

1. Comply with current hygiene, safety, environmental health and trading standards.
2. Comply in full with the fire precaution requirements where applicable.
3. Hold a **public** liability insurance certificate for the respective dates.
4. Put in place a price list if selling food and/or drink.
5. Not use 'A' boards **AT ALL** – they are a potential hazard for the public at busy times.
6. If restocking is necessary during the event opening hours must walk items to their stall/trailer.
7. **Not** dismantle their stall and leave the event area until close even if you sell out of stock.
8. Any Trader selling licensed items **MUST** insure they have a TEN licence this **WILL** be checked during the week before the event.
9. Following a previous incident when a window was broken in an adjacent property all stall clips must face inward – your public liability insurance may be affected if this requirement is not adhered to.
10. If using a council stall you **MUST** supply your own cover which **MUST** be in good condition, no Black or dark Blue covers to be used.
11. Supply their own **SILENT** generator if applying for a site only. A Decibel reading will be taken.

**Failure to comply with any of the above conditions will jeopardise any applications in future.**

If you would like to apply for any of our events please complete the attached application form and return it to the address at the bottom of the form.

All applications will be examined and decisions made by a selection committee, you will be sent a response whether or not you are successful.

Yours sincerely

Carol Tinkler (Louth and District Lions CIO)